

Planning Meeting

Agenda

Meeting:	Planning Meeting	Date:	Thursday, 23 March 2023
Meeting No.:	1/2023	Time:	4.00pm
Chair:	Jenelle Henry & Edwin Vandenberg	Venue:	Boardroom, Morwell Office

In Attendance:

Edwin Vandenberg	Board Director/Chair
Debra O'Keefe	Board Director/Secretary
Bryan Leaf	Board Director
Leisa Harper	Board Director
Marianne Fontaine	Board Director
Robyn George	Board Director
Phil Drummond	Board Director
Jenelle Henry	Chief Executive Officer
Nicky Levey	Support Coordination Manager
Wendy Matthews	General Manager
Lora Moulton	Executive Assistant (Minute Taker)

Apologies:

Deb van Rossum	Operations Manager
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Agenda No.	Subject
1.	Welcome & Introductions By Edwin & Jenelle
2.	Matters For Discussion 2.1 <u>Aims & Timeframes</u> Discuss aims and timeframes for this evening 2.2 <u>Brainstorming Ideas</u>

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	<p>Facilitated by Leisa Harper</p> <p><u>2.3 Brainstorming Session/Blue Skies</u></p> <p>In these sessions we are hoping to consider the following:</p> <ul style="list-style-type: none"> • Opportunities for Headway • What could we do • What sort of business could we look like
3.	<p>Richard from B D Legal</p> <p><u>3.1 Questions</u></p> <p>At the end of our brainstorming session, we hope to have developed a list of questions for Richard.</p>

Meeting Closed	
Date:	Thursday, 23 March 2023
Time:	_____